



# CONCERN FORM

## KARTING AUSTRALIA DISCIPLINE OF MEMBERS

### Confidentiality

Any information gathered via this complaint form will be used for concern handling and will not be used for any other purpose.

We will not disclose any confidential information, or your personal details, without first obtaining your consent, unless the information is required by legislation to be provided to regulatory agencies, such as police, child protection agencies, National Sports Tribunal or Sport Integrity Australia.

You are not required to provide any of your personal information to raise a concern. However, if you do not provide these details, we may not be able to investigate your concern. Additionally, if you do not supply a contact method, we will not be able to supply you with a response.

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### Contact details of the person completing the form

Given name

Family name

KA Licence Number

Postcode

Phone Number

Email

### Details of the concern

What does the concern relate to? Individual Club State

If the concern is being made on behalf of a legal entity – what is legal name?

Is the concern being made on behalf of you or a minor? Me Minor

If a Minor:

What is their name?

*(Use an alias if the child's identity needs to be protected)*

What is their age?

What is their relationship to you?

Name of the person, club, or state that the concern relates to.

What is your concern about?

*(See Possible Concerns below)*



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When did the alleged concerning incident/offence take place?  
*(List all dates and times)*

Date	Date
Time	Time
Date	Date
Time	Time

Please provide details of your concern.

*(Use another page if required, noting the numbering requirements detailed in "Attachments" below.)*

What outcome would you like to see from your concern?  
*(Use another page if required.)*

### Witnesses to concern

Name (1):

Contact details:

Consent to provide details to others:    Yes        No

Name (2):

Contact details:

Consent to provide details to others:    Yes        No

### Attachments

1. Please attach copies of any correspondence, images, supporting documents relating to this concern.
2. Documents should be numbered top right corner starting at No. 1.
3. Attachments must be DOC, DOCX, PDF, PNG, JPG only.
4. Number of attachments?



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### Action Taken

Interim action taken (if any):

Police contacted (who, when, advice provided):

Government Agency contacted (who, when, advice provided):

Organisation Personnel Contacted (who, when, advice provided):

### Terms, Conditions and Declaration

If your concern is resolved after lodgement of this form, please advise us as soon as possible.

I declare that the information supplied by me is, to the best of my knowledge, true and complete. I agree that the information provided may, to the extent considered necessary by Karting Australia in dealing with this concern, be disclosed to other persons including any persons named in this concern and/or be referred to another authority should the matter fall within its jurisdiction.

**I Agree** (If you do not agree, we will not accept your concern.)

**Signature**

**Name**

**Date**

#### Possible Concerns

- |  |   |   |
|--|---|---|
| 1. Abuse                                 | 10. Engage in misconduct or serious misconduct  | 14. Verbally or physically assault another person                       |
| 2. Child Abuse                           | 11. Bullying  | 15. Intimidate another person   |
| 3. Discrimination                        | 12. Make a Complaint they knew to be untrue   | 16. Create a hostile environment within the sport                       |
| 4. Harassment                            | 13. Bring the sport and/or KA into disrepute, or act in a manner likely to bring the sport and/or KA into disrepute | 17. Fail to comply with a direction given during the discipline process |
| 5. Sexual Harassment                     |   | 18. Other   |
| 6. Sexual offence                        |   |   |
| 7. Victimisation                         |   |   |
| 8. Bullying including Workplace bullying |   |   |
| 9. Breach of Code of Conduct             |   |   |