



KARTING AUSTRALIA MEMBER PROTECTION POLICY

Part D – Code Of Conduct

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Drafted by	Michael Masi	Approved by Board on	3 March 2014
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Overview

This code of conduct contains the KA guidelines and expectations concerning the behaviour and conduct of our employees, officials, drivers, volunteers, parents, guardians and related entities to drivers and other persons under our direction or representing us ("Representatives") at any time or in any place including, without limitation:

- at KA' motor sport or other events such as social or sponsorship events ("Events");
- while travelling to or from those places; and
- at all other times at which Representatives are wearing KA apparel or uniforms, whether compulsorily or by choice.

This Code of Conduct, as amended from time to time, binds all Representatives.

Where this Code of Conduct refers to laws, legal procedures or documents or rules or directions of persons or bodies other than KA, it is the Representative's duty and obligation to apprise him or herself of those laws, procedures, rules and directions as they may be in force from time to time.

Representatives are required to act in accordance with the provisions of this Code of Conduct.

Definitions

Terms used in this document are defined in the "Definition" section of Part A of the KA Member Protection Policy.

Professionalism

- Acknowledge that KA carries on the business of providing fair, safe and socially responsible motor sport, an activity which is, therefore, vulnerable if its media, public or professional image is tarnished in any way.

2. Act professionally and represent KA in a professional manner at all times.
3. Representatives must not publicly do or say (or omit to do or say) anything which is (or may be construed as) detrimental, prejudicial, offensive or unfavourable to KA sponsors (or persons or entities related to our sponsors legally or professionally), or which might generate unfavourable or undesirable criticism of them or of any of their products, services or personnel.

Good Sportsmanship

Acknowledge that part of the activity is in the highly publicised and visible activity of motor sport and must behave towards others in a sportsmanlike manner.

Honesty

Representatives must not behave in a manner that exhibits bias or commit any premeditated breach of the law or privately imposed rules or regulations.

Integrity including not gambling

Representatives must not gamble or wager in relation to any event or its outcome to which they are appointed.

Compliance to the Law

Representatives must comply with all laws, statutes, rules, codes of practice, regulations or by-laws, in force from time to time, whether relating to KA, motor sport in general or any applicable other matter.

Consideration of KA, Event Organisers and Key Stakeholders

Representatives must recognise the authority of, and comply with the rules, regulations, determinations, resolutions, directions or orders from time to time in force or made of all organisations and professional bodies which control motor sport or any other aspect of the sport from time to time, in particular, but not limited to, safety and disciplinary matters.

Compliance to venue rules

Representatives must observe and perform the terms and conditions of any lease, license, entry ticket or other agreement in force for any venue used for any event and comply with any applicable rules or regulations affecting the use of the venue or any instructions including Stewards of the meeting instructions, or requests made by or on behalf of the owner, lessee or licensee of the venue.

Compliance to health, safety and other issues

Representatives comply with the KA Occupational Health and Safety Policy, all laws and legal procedures and all manuals and lawful directions issued by KA from time to time, particularly concerning health and safety.

Respect of intellectual property

Without limiting their obligations, Representatives must not do (or omit to do) or be involved in the doing (or omission) of any act or thing by which intellectual property rights owned by KA may be lost or detrimentally affected. In addition, Representatives shall not release documents or other information acquired during their duties without the authorisation of KA.

Appropriate Appearance

Representatives must exhibit an appropriate standard of dress, cleanliness and appearance and, when required to do so, wear and maintain in a clean and presentable condition the apparel or uniform issued by us or our sponsors in its entirety and without modification.

Exercise Common Sense

Representatives must recognise that the conduct by them on behalf of KA, including, without limitation, motor sport events, is by its nature hazardous and must, therefore, exercise common sense at all times.

Policy Manager

CEO – Kelvin O’Reilly

Department: Administration