

# Australian Karting Association Inc

## National Karting Council Meeting

### AGENDA



Venue: Crowne Plaza Coogee Beach, Cnr Arden & Carr Streets, Coogee NSW  
Date: 29<sup>th</sup>/30<sup>th</sup> October 2011



**AKA NKC MEETING  
AGENDA  
29<sup>th</sup> & 30<sup>th</sup> October 2011  
Venue: Crowne Plaza Coogee Beach,  
Coogee NSW**

**ATTENDANCE:**

AKA ACTING CHAIRPERSON	Craig Denton
AKA SECRETARY	Pam Arnett
AKA TREASURER	Peter O'Neill

**DELEGATES:**

QUEENSLAND	JOHN MC CLEVERTY
NEW SOUTH WALES	HOWARD WHITEHOUSE (Saturday)
NEW SOUTH WALES	STEVE KING (Sunday)
VICTORIA	DAVID MURRAY
TASMANIA	STEPH PETERS
SOUTH AUSTRALIA	BRIAN SPARROW
WESTERN AUSTRALIA	GARY LIGHT
NORTHERN TERRITORY	JOHN GATT

**CO DELEGATES:**

NEW SOUTH WALES	BOB BAKER (Saturday)
NEW SOUTH WALES	HOWARD WHITEHOUSE (Sunday)
VICTORIA	BRETT HUGHES
SOUTH AUSTRALIA	NATHAN BURGESS
QUEENSLAND	STEVE PATTEL

**MEDIA & MARKTING:**

LEE HANATSCHEK	MEDIA & MARKETING MANAGER
----------------	---------------------------

**CO-ORDINATORS:**

LES ALLEN	NATIONAL TECHNICAL CO-ORDINATOR
-----------	---------------------------------

**OTHERS:**

Les May - Dunlop  
Ken Seeber - Strike  
Ian Black – IKD (Saturday)

Starting time: 9.00am

- 1- **Opening remarks by the President/Chairman** – Acting Chairman Craig Denton. Craig welcomed all the state delegates and Co delegates (new and old) and any observers to the meeting.  
The AKA has been without a President and Vice president over the past few months and this has given the remaining executive more work to cover.  
We currently have two State championships to run for this year, CIK has finished and we have approx. twenty Australian drivers going overseas.

AKA information we need to be aware to forward any information through the AKA National office. As we currently have a couple of legal issues pending that the AKA executive didn't know was happening and what was happening to cause the legal issue.

- 2- Meeting to be open to Observers  
Moved: QLD  
Second: TAS  
Carried
- 3- Minute procedure – acceptance of digital recorder as an official recording for the purpose of minute taking by the minute secretary.  
Moved: NT  
Second: TAS  
Carried
- 4- Accept minutes from previous meeting.  
Moved: QLD  
Second: A  
Carried
- 5- Business arising from those minutes - Nil
- 6- Pecuniary Interests declared:  
Moved NT  
That all pecuniary interests declared are recorded in the minutes.  
Second QLD

Craig Denton (Part time dealer), Ken Seeber (Strike products), Les May (Dunlop) Ian Black (IKD), Gary Light (part time engine builder), Steve Pattel (Part time dealer)

- 7- **Apologies**  
Drew Price (DPE)  
Michelle Lino (WA co delegate)  
Remo Luciani (Remo racing)

- 8- **Financial report- Presented to the NKC.**  
Discussion on where the money from any sales of the CM: S system will go –

NKC agreed that it is to go into general revenue account.

Outstanding funds that is due from states that have been outstanding for a few months so that will be easily understood by everyone.

Outstanding accounts situations with states to be addressed to the state secretaries, Treasurers and Presidents.

Constitutional changes to item 37 required.  
The financial year of the association ends 31<sup>st</sup> December.

New reporting system is currently being put together so that it will be better understood by those that read it.

NKC discussed the CIK and National budget and also the cost to run these events in 2011.

Budget and financial report to be completed.

9- **IKD – Ian Black – Rotax Importer**

Ian spoke about the concerns in regards to the Technical inspections and how there has been discussion on going to the world rules. The world rules are the way to go but some of the rules should be adjusted to suit Australia.

Moved: NT

IKD (Ian Black) to work with the National Technical Coordinator and put together rule/s which will include world rules and rules adjusted to suit Australia.

Second: TAS

Carried

Ian has some concerns in regards to JMAX not being offered at some State championships. He believes that the junior class was not included in the 6 race meetings that the AKA in place can be ran.

NKC agreed this was the case.

Would the AKA consider IKD running their own Rotax state championships to cater for JMAX. Ian believes that he may in the near future wish to run stand-alone State championships.

IKD asked the NKC to consider the Mini max to be included into the Pro tour?  
The NKC to discuss this proposal later in the weekend.

**Insurance Presentation:**

Presentation by Transwest representatives to the NKC in regards to the AKA insurance.

AKA to look at changing the Insurance policy renewal date to the end of the calendar year instead of expiring at the end on the 30th September?

AKA need to look at putting in private practice regulations into the manual.

**AKA to review the following:**

Ambulance cover cost increase?

Rehabilitation costs increase?

Funeral benefits?

Under 16 – no cover?

Out of pocket expenses?

Weekly income – should this be increased?

**Strategic planning Meeting: @ 1.45pm**

Bob Baker facilitated the planning meeting.

Items carried over from August 2011 Meeting:

Electronic Communications & Intellectual Property  
Document below



**Karting (New South Wales) Inc**

**ABN 80 078 024 223**

PO Box 495 St Mary's NSW 1790

02 9623 4351 - phone

02 9623 4376 - fax

[administration@akansw.asn.au](mailto:administration@akansw.asn.au) - email

[www.akansw.com.au](http://www.akansw.com.au) - website

## **COMMUNICATIONS AND USE OF NEW TECHNOLOGY POLICY**

### **Our Commitment**

Using the internet and electronic communications is essential for communicating with clubs and members. We are committed to communication being appropriate and related to karting and club business

### **What We Will Do**

When using technology we will ensure that members' privacy is protected, clear boundaries are maintained and bullying and harassment does not occur.

### **Website**

- Information on competitors, social events, committees, policies, constitution, rules and by-laws will be placed on our website.
- No offensive content, photos or videos will be uploaded to our website, especially about social activities and events.
- You Tube video postings will feature positive performances only.
- Permission will be sort from parents to upload photos of their children, and care will be taken not to provide information that identifies them.
- A web master will be appointed to provide accountability and control over what goes onto our website and Facebook page.

### **SMS and emails**

- Club committee members, officials and team managers may use SMS and email to communicate karting or club business and club sanctioned social events, however:
  - Text communications should be short and about club/karting matters
  - Email communications will be used when more information is required
  - Communications about children is through parents or guardians

### **Facebook**

- Postings and uploading videos will feature positive karting/club news and events.
- Personal information about members will not be disclosed.
- No statements will be made that are misleading, false or likely to injure the reputation of another person.
- No statements will be made that might bring our sport into disrepute.
- Members will not engage in negative or destructive discussions or postings.

- Abusive, harassing, disciplinary or offensive statements will not be posted by members.
- Destructive or negative users will be deleted and blocked from engaging with the site.

### **What Do We Ask You to Do**

All members are expected to use the internet and electronic communications appropriately, so think about what you want to say before you write it. Remember, an email is a written record of your thoughts on a matter and can be used against you later.

Communication by karting/club members:

- Should be restricted to karting/club matters.
- Must not offend, intimidate, humiliate or bully any member.
- Must not be misleading, false or injure the reputation of members or others.
- Should seek to protect the privacy of members.
- Must not bring the sport or club into disrepute.

Officials and others working with children and young people will direct electronic communication through the parents or guardians.

### **Non Compliance**

Any club member or licence holder found to have sent inappropriate electronic communication, uploaded inappropriate website content or engaged in blogs or discussions that harass, offend, intimidate members or officials, may face disciplinary action as outlined in our member protection or other policies and rules or covered by our Code of Conduct.

Cyber bullying (e.g., bullying that is carried out through an internet service such as email, a chat room, discussion group or instant messaging web page) under certain circumstances is a criminal offence that can be reported by victims to the police. The sport or club can also initiate separate action where there has been a breach of our state sporting organisation and/or club member protection or welfare policy to provide for the protection, safety and welfare of members.

Members publishing false or misleading comments about another person in the public domain (e.g., Facebook or websites) may be liable for defamation.

Moved: WA

Second: TAS

That the AKA adopt communications and use of new Technology Ruling.

Carried

The NKC discussed the current situation within our sport in regards to face book/forum etc bullying of other competitors/officials etc.

The NKC believe that this is a serious matter and as history shows from public reports this can lead to life threatening actions to the person being bullied.

The VKA is currently working with Susan McLean (Cyber bullying Solutions) to put together a cyber bullying policy that will work hand in hand with the AKA manual disciplinary system. This allowing disciplinary action to be taken by the VKA or AKA.

Action: Once all the documents are completed they are to be forwarded to the AKA insurance solicitor for opinion.

Preference for this to be included into the 2012 manual.

### **Commencement of agenda items:**

#### **Agenda Item 1 (Karting NSW Inc)**

When elected to the National Karting Council, Executive members must stand down from their elected positions at the State Karting Council within 28 days.

Moved: NSW

Second: QLD

Lost

#### **Agenda Item 2 (Karting NSW Inc)**

Harmonisation of OH&S Laws across Australia.

NSW request that National ask their Solicitor to draft a letter to Work Cover seeking clarification on this matter. With the O, H & S laws throughout Australia it appears that for example a race track will become a workplace and volunteers will be classified as workers, where do we stand in respect to this?

Moved: NSW

To approach the AKA insurance solicitor in relation to the new OHS laws and their impact regarding work cover for volunteers at AKA events.

Second: WA

Carried

#### **Agenda Item 3 (Karting NSW Inc)**

Add Rule 13.01.6

"Licence renewal requests will not be processed by the State Office on Thursdays or Fridays. Please ensure that you have lodged your renewal request well in advance of your licence expiry to ensure that you can compete at race meetings."

Reason: So the manual reflects the statement in the CMS licence renewal template.

Moved: NSW

No seconder

Moved: QLD

When renewing a licence the club membership only needs to be valid for one day.

Second: TAS

Carried

This motion is to go back to the state secretaries for comments before adoption.

Reason: To remove the requirement to have three months valid when renewing a licence.

- Sunday 9.50am meeting opened



#### **Agenda Item 4 (Karting NSW Inc)**

Following is a Karting NSW State Policy for adoption by the NKC and inclusion in Chapter 1 of the karting manual to cover all states.

#### Photographs and Images

“Photographs and images” includes still and movie film photography, video, audio and digital recordings and footage.

Karting (New South Wales) Inc has an ongoing promotional program which includes publicising and developing public awareness of karting and the achievements of, and awards to, its members.

From time to time, as part of that promotional program, photographs and images may be taken of participants, including individual members, at Karting activities and meetings or at other activities which members attend as representatives of Karting (New South Wales) Inc. Such photographs and images may be taken by members of Karting (New South Wales) Inc and by related 3rd parties (including parents and other persons associated with local Karting Clubs) or other authorised 3rd parties (including press photographers and television camera operators).

When you (or your child) join Karting (New South Wales) Inc you agree that you have no claim in copyright to, or claim to monetary compensation for, such photographs and images and that Karting (New South Wales) Inc retains the right to publish any such photographs and images for the promotional program and/or for training purposes, whether internally or externally, and to provide such photographs and images for use in newspapers, magazines, television broadcasts, and on appropriate websites or other media including for the purposes of advertising and commercial purposes. You also consent to Karting (New South Wales) Inc using those photographs and images for any such appropriate purpose without the need for any further permission or consent from you.

The release of such photographs and images may include the name of a member and the name of the club or state to which that member belongs as well as some information about the activity.

This policy shall apply with the **exception** that any member, being an adult or with the written authorisation of their parent or guardian, not wishing their name and club/state included with such photograph and images, shall notify the State Office of Karting (New South Wales) Inc in writing. In such case Karting (New South Wales) Inc will take all **reasonable steps** to ensure that such information is not included with any photographs and images that are released.

Moved: NSW

Second: TAS

Carried

Document to be forwarded to the AKA insurance solicitor for review.  
Go into chapter 1. 35

### **Agenda Item 5 (Karting NSW Inc)**

Communications and use of new technology policy

We wish to submit the document that was forwarded to the National Executive on the 31<sup>st</sup> August as an agenda item for the NKC. If approved we recommend that it be added to the Karting Manual as an addendum and forms a new rule number 1.35.

Dealt with:

### **Agenda Item 6 (Karting NSW Inc)**

Karting Manual

That "Australian Karting Association Inc." investigates the legal protection of its current Karting Manual and any future changes added to the manual under the Intellectual Property Protection Laws.

Forward to the AKA solicitor for opinion on the document.

### **Agenda Item 7 (AKA Treasurer)**

Payment plan for the States that have not paid the new renewal levy.  
These payments have all been cleared.

### **Agenda Item 8**

Rotax and Leopard Contracts – work in progress

### **Agenda Item 9 - Technical Issues**

Midget/rookies Rims needs clarification.

Specify the width of the wheel; put a drawing in the manual.

Tech's to get back with the dimensions.

### **Rule**

The only rims that are permissible are those made from aluminum alloy with the following control dimensions:

FRONT: Internal width between flanges is between 117 and 127 mm. Bearing front rims only. No bolt on front hubs permitted.

REAR: Internal width between flanges is between 120 and 152 mm. Offset is free.

Moved: NT

Second: TAS

Carried

World rules for Rotax – Tech's to put together this document with Ian Black from IKD...

### **Agenda 10 (Nationals Official Coordinator)**

Officials training 2012 – for grade 1 stewards and State Coordinators

Brian explained that all grade 1 steward and Coordinators should come together and work through making the rules so that they are all working together.

A meeting with the Grade 1 stewards and state coordinators at the beginning of 2012 .  
The cost is estimated to be \$15,000 to \$20,000.

Moved: WA

Second: NSW

Carried

#### Agenda Item 11 (Craig Denton)

##### AKA Constitution

- Executive Tenure (2 year term)
- Reference to gender in constitution to be generic
- Name change for AKANSW – to Karting NSW (this to be done at the next special general meeting)  
Name change for AKATAS – to Karting TAS (this to be done at the next special general meeting)
  - Filling of a casual vacancy – tidy up. To remain in the position till the end of the term
- AKA Name change – check with Simon on where he was at with this.

Governance discussion paperwork to be sent out to States.

#### **Queensland late agenda item.**

Introduce a By-Law as permitted viz R9.

a. Any person elected to an official position on either the National Executive of the AKA Inc., or appointed to any office of, or co-coordinator role, within the AKA Inc , cannot be a member of a member State Executive / Management Committee, nor hold an Executive / Management position of any AKA members affiliated club.

Reason:

This would then ensure all National elected or appointed officers of the AKA are solely committed to the National benefit of the Association and National karting and remove any perceived conflict of interest.

Moved: QLD

Second: NSW

Lost

Acting President to facilitate the above direction to start the process of Governance and changes to AKA Constitution.

AKA to register Domain names for all states.

Moved:VIC

Second:NT

Carried

#### Agenda item 12 (AKA Treasurer)

IT infrastructure and capacities (Peter O'Neill)

Discussion on AKA IT infrastructure

We approach key members of the association and two companies to do a review/audit of the AKA IT Infrastructure.

Moved: NSW

G:\2011 october NKC meeting\NKC MEETING MINUTES HELD 29-30TH OCT 2011.doc

Date Created: Oct11

Date Amended:

Page 11 of 13

AKA INC.

Seconded: Vic  
Carried

Action: National Treasurer to Facilitate the above.

Agenda Item 13 (AKATAS Inc.)  
Certificate of currency wording – covered in Insurance presentation  
Insurance Implementation – covered in Insurance presentation.  
Track Density

Kartingtas has some questions and suggestion to out to the National track committee (these to be forwarded to National secretary asap).

To be forwarded to the National Track committee for comments, research and review.

**CM: S System update.**

CM: S costing to complete the requirements \$20,150.00 + GST for officials, \$15,000 + GST for Secretaries, \$11,000 + GST CM: S.

Moved: NT

Second: WA

Carried.

The secretary cost was an estimate only, should the cost be higher than quoted then approval is to be sought from the NKC.

**Media & Marketing report.**

Participation rates are down by 1.4 % over Australia.

The Participation document will be forwarded to the states.

**Information in Magazines/Forums etc:**

A document will be put together and sent out to karters, this document will have all the correct information in regards to AKA issues that have been discussed in forums and magazines.

**2012 AKA Nationals.**

A document from Media & Marketing manager was presented to the NKC – this proposal was in regards to holding the event under lights over the two days. Spilt of classes for practice and racing. As the NT had spent so much on the lights it was felt that the AKA should utilize them at the Nationals. By also allowing to start much later in the morning and certain classes only, karters would be able to have a look around Darwin.

Moved: NT

Second: NSW

Presentation document accepted but timetable is to be amended.

Carried

Moved into in Camera – 12.21pm

Moved: QLD

That co delegates can be involved in the “In Camera” session.

Second: NSW

Carried

Out of in camera – 2.23pm

## **2012 National calendar**

### **State Championships:**

AKA South Australia and KartingTas both have listed their state championship as the 2/3/4<sup>th</sup> November. KartingTas is to change their date and forward to the National office asap.

### **CIK Dates:**

Rnd 1 SA - Southern Go Kart Club 25/26 Feb

Rnd 2 NSW – Newcastle Kart Club 21/22 April

Rnd 3 QLD – Ipswich Kart Club 16/17 June

Rnd 4 NSW - Eastern Creek Kart Club 28/29 July

**Rnd 5 VIC - Go Kart Club of Victoria 15/16<sup>th</sup> September**

The 5th round is the one that we would like to change

The V8 Supercars are on at Sandown on the 15/16 of September

CIK initially had this date down for Todd Road but would like to move it to the 22/23rd of September.

### **Dirt Kart Championships:**

AKAQLD – request for the Mt Isa kart dirt club to hold the Dirt kart championships, 7,8,9, September 2012.

This approved in principle and ratified at the next NKC telephone hook.

### **Strike Products:**

Ken Seeber spoke to the NKC in regards to the J cylinder proposal.

The NKC requested that this information to be sent to the National technical Committee for their comments and recommendations etc . Then National Technical Coordinator will forward to National Office their comments and recommendations.

### **AKA to purchase:**

The AKA is to purchase an ipad or similar for use by the National Technical Coordinator.

Next NKC telephone to be advised.

Meeting Closed: 2.35 pm