



**NKC/SECRETARIAT MEETING  
MINUTES  
Telephone Conference  
Tuesday 28<sup>th</sup> May 2013  
@ 8.02pm AEST**

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**1) Confirm Attendance online -**

Attendance online -

AKA National President	Craig Denton
AKA National Secretary	Pam Arnett
AKA Executive Member	Troy Hunt

NKC Delegates:

Victoria	Brett Hughes
New South Wales	Steve King
Northern Territory	John Gatt
Tasmania	Steph Peters
Western Australia	Gary Light
Queensland	Mark Hogan
South Australia	Nathan Burgess

**2) Apologies**

AKA Vice President	David Kissock
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**3) Approval of Minutes from last meeting:**

Moved : WA  
Seconded:QLD

Carried

**4) Business arising from the minutes:**

Moved : QLD  
Move to go in camera after action items  
Second WA  
Carried

## **Action Items arising from the last minutes**

### **Item 1 – Long track document.**

Has been approved by the Insurer. Sitting with CAMS for clarification.

### **Item 2 – Scrutineering form to be electronic.**

Pam and Steve are dealing with this. Ongoing.

### **Item 3 – Drugs Policy for the Manual: testing at track inclusion**

Brian presenting it at the July conference - Ongoing

### **Item 4 – Hi Viz apparel – the wording has been supplied just waiting on approval to go out to all states.**

Waiting on the wording. Ongoing.

### **Item 5 - Wrist Bands – the wording for this is currently being put together from the AKA Insurer.**

Waiting on wording. Ongoing

### **Item 6 – Live credit cards.**

Will be done after the current changes are completed

### **Item 7 - CMS list to state secretaries. (John Martin)**

Completed

### **Item 8 - Pit Crew Wavier Cards – need to do away with waivers being issued on the day – legal issue of not being able to produce waivers.**

Related to items 5 and 6. Ongoing

### **Item 9 - National track inspector to produce a policy document re use of these items (light Meter, Measuring wheel, Camera).**

A complete set to be bought for the National office and a policy document created showing the items that states need to purchase should they require them.

### **Item 10. – Track inspection reports from states.**

Ongoing

### **Item 11 – Dublin Go Kart Club track loan be deferred by 6 months.**

Letter to come from the state requesting that they wish to defer the loan.

### **Item 12 - NKC requested that the president of the club forward a letter of the incident.**

Will be circulated to the NKC.

### **Item 13 - Hire karts and reference being made to the Australian Standards.**

Steve King reported on this and a meeting of all interested parties has been called.

### **5) Pecuniary Interests declared by NKC Delegates and AKA Executive.**

Craig Denton, Troy Hunt, Steve King, Brett Hughes and Gary Light declared pecuniary interests.

## **AGENDA ITEMS:**

### **Item 1:**

Update on outstanding legal items.

Item 1 was held in camera due to the commercial in confidence nature of the advice.

### **Item 2:**

Chapter 9

Current rule:

Rule 9.05 Location and arrangements:

A suitable room, with adequate space and seating for the tribunals, the parties and witnesses, and preferably in a neutral venue should be selected. The bench should be at one end, flanked at right angles by tables for each party with a chair at least for witnesses in front of the bench.

Delete sentence:

The bench should be at one end, flanked at right angles by tables for each party with a chair at least for witnesses in front of the bench.

New Rule: A suitable room, with adequate space and seating for the tribunals, the parties and witnesses, and preferably in a neutral venue should be selected.

Reason: Most tribunal/s are held in a boardroom and not able to achieve the above seating arrangements.

Moved: NT

Second: TAS

Carried

Effective immediately.

### **Item 3:**

5 year old Kids in Karting progress

Documents to be out shortly.

General Business:

Qld discussed the penalties list and the issuing of the list. All was done as per the approval of the NKC.

SA queried the addendum for Rotax. Ongoing.

NT queried the outcome from the Aug conference re Comer Cover colour and the slot to fit the CHT sensor. Gary to liaise with Les.

WA discussed KZ2 and will put a motion forward.

Discussion re the committee's conference. Historical have limited agenda items so the delegates will be given the option to head home Sat evening.

Meeting Closed: 9.30pm AEST

**ACTION ITEMS:**

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Pam and Steve are dealing with this. Ongoing. Pam/Steve.

Item 3 – Drugs Policy for the Manual: testing at track inclusion

Brian presenting it at the July conference – Ongoing. Brian

Item 4 – Hi Viz apparel – the wording has been supplied just waiting on approval to go out to all states.

Waiting on the wording. Ongoing. Craig

Item 5 - Wrist Bands – the wording for this is currently being put together from the AKA Insurer.

Waiting on wording. Ongoing. Craig

Item 6 – Live credit cards.

Will be done after the current changes are completed. Craig

Item 7 - Pit Crew Waiver Cards – need to do away with waivers being issued on the day – legal issue of not being able to produce waivers.

Related to items 5 and 6. Ongoing. Pam

Item 8 - National track inspector to produce a policy document re use of these items (light Meter, Measuring wheel, Camera).

A complete set to be bought for the National office and a policy document created showing the items that states need to purchase should they require them. Tom.

Item 9 – Track inspection reports from states.

Ongoing

Item 10 - Addendum Chapter 9. Brian

Item 11 - Kids in Karting documents to be out. Steve

Item 12 - Rotax Addendum for Rotax. Ongoing. Craig/Brian

Item 13 - Comer Cover colour and the slot to fit the CHT sensor. Gary to liaise with Les.