

# Australian Karting Association Inc

## National Karting Council Meeting

### AGENDA



Venue: Crowne Plaza Coogee Beach, Cnr Arden & Carr Streets, Coogee NSW

Date: 29<sup>th</sup>/30<sup>th</sup> October 2011



**AKA NKC MEETING  
AGENDA  
29<sup>th</sup> & 30<sup>th</sup> October 2011  
Venue: Crowne Plaza Coogee Beach,  
Coogee NSW**

- 1- Opening remarks by the President/Chairman –
- 2- Meeting Open to Observers
- 3- Minute procedure – acceptance of digital recorder as an official recording for the purpose of minute taking by the minute secretary.
- 4- Accept minutes from previous meeting.
- 5- Business arising from those minutes
- 6- Declare pecuniary interest
- 7- Financial report and budget.

Presentation: 10.30am

Transwest Presentation by Pieter Versluis & Colin Jessop

Strategic Planning: 1.40pm

Presentation by Bob Baker

Items carried over from August 2011 Meeting:

Electronic Communications & Intellectual Property  
Document below



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## **COMMUNICATIONS AND USE OF NEW TECHNOLOGY POLICY**

### **Our Commitment**

Using the internet and electronic communications is essential for communicating with clubs and members. We are committed to communication being appropriate and related to karting and club business

### **What We Will Do**

When using technology we will ensure that members' privacy is protected, clear boundaries are maintained and bullying and harassment does not occur.

#### **Website**

- Information on competitors, social events, committees, policies, constitution, rules and by-laws will be placed on our website.
- No offensive content, photos or videos will be uploaded to our website, especially about social activities and events.
- You Tube video postings will feature positive performances only.
- Permission will be sort from parents to upload photos of their children, and care will be taken not to provide information that identifies them.
- A web master will be appointed to provide accountability and control over what goes onto our website and Facebook page.

#### **SMS and emails**

- Club committee members, officials and team managers may use SMS and email to communicate karting or club business and club sanctioned social events, however:
  - Text communications should be short and about club/karting matters
  - Email communications will be used when more information is required
  - Communications about children is through parents or guardians

#### **Facebook**

- Postings and uploading videos will feature positive karting/club news and events.
- Personal information about members will not be disclosed.
- No statements will be made that are misleading, false or likely to injure the reputation of another person.
- No statements will be made that might bring our sport into disrepute.
- Members will not engage in negative or destructive discussions or postings.
- Abusive, harassing, disciplinary or offensive statements will not be posted by members.
- Destructive or negative users will be deleted and blocked from engaging with the site.

## **What Do We Ask You to Do**

All members are expected to use the internet and electronic communications appropriately, so think about what you want to say before you write it. Remember, an email is a written record of your thoughts on a matter and can be used against you later.

Communication by karting/club members:

- Should be restricted to karting/club matters.
- Must not offend, intimidate, humiliate or bully any member.
- Must not be misleading, false or injure the reputation of members or others.
- Should seek to protect the privacy of members.
- Must not bring the sport or club into disrepute.

Officials and others working with children and young people will direct electronic communication through the parents or guardians.

## **Non Compliance**

Any club member or licence holder found to have sent inappropriate electronic communication, uploaded inappropriate website content or engaged in blogs or discussions that harass, offend, intimidate members or officials, may face disciplinary action as outlined in our member protection or other policies and rules or covered by our Code of Conduct.

Cyber bullying (e.g., bullying that is carried out through an internet service such as email, a chat room, discussion group or instant messaging web page) under certain circumstances is a criminal offence that can be reported by victims to the police. The sport or club can also initiate separate action where there has been a breach of our state sporting organisation and/or club member protection or welfare policy to provide for the protection, safety and welfare of members.

Members publishing false or misleading comments about another person in the public domain (e.g., Facebook or websites) may be liable for defamation.

## **Commencement of agenda items:**

### **Agenda Item 1 (Karting NSW Inc)**

When elected to the National Karting Council, Executive members must stand down from their elected positions at the State Karting Council within 28 days.

### **Agenda Item 2 (Karting NSW Inc)**

Harmonisation of OH&S Laws accross Australia.

NSW request that National ask their Solicitor to draft a letter to WorkCover seeking clarification on this matter. With the O, H & S laws throughout Australia it appears that for example a race track will become a workplace and volunteers will be classified as workers, where do we stand in respect to this?

### **Agenda Item 3 (Karting NSW Inc)**

Add Rule 13.01.6

"Licence renewal requests will not be processed by the State Office on Thursdays or Fridays. Please ensure that you have lodged your renewal request well in advance of your licence expiry to ensure that you can compete at race meetings."

Reason: So the manual reflects the statement in the CMS licence renewal template.

#### **Agenda Item 4 (Karting NSW Inc)**

Following is a Karting NSW State Policy for adoption by the NKC and inclusion in Chapter 1 of the karting manual to cover all states.

##### Photographs and Images

“Photographs and images” includes still and movie film photography, video, audio and digital recordings and footage.

Karting (New South Wales) Inc has an ongoing promotional program which includes publicising and developing public awareness of karting and the achievements of, and awards to, its members.

From time to time, as part of that promotional program, photographs and images may be taken of participants, including individual members, at Karting activities and meetings or at other activities which members attend as representatives of Karting (New South Wales) Inc. Such photographs and images may be taken by members of Karting (New South Wales) Inc and by related 3rd parties (including parents and other persons associated with local Karting Clubs) or other authorised 3rd parties (including press photographers and television camera operators).

When you (or your child) join Karting (New South Wales) Inc you agree that you have no claim in copyright to, or claim to monetary compensation for, such photographs and images and that Karting (New South Wales) Inc retains the right to publish any such photographs and images for the promotional program and/or for training purposes, whether internally or externally, and to provide such photographs and images for use in newspapers, magazines, television broadcasts, and on appropriate websites or other media including for the purposes of advertising and commercial purposes. You also consent to Karting (New South Wales) Inc using those photographs and images for any such appropriate purpose without the need for any further permission or consent from you.

The release of such photographs and images may include the name of a member and the name of the club or state to which that member belongs as well as some information about the activity.

This policy shall apply with the **exception** that any member, being an adult or with the written authorisation of their parent or guardian, not wishing their name and club/state included with such photograph and images, shall notify the State Office of Karting (New South Wales) Inc in writing. In such case Karting (New South Wales) Inc will take all **reasonable steps** to ensure that such information is not included with any photographs and images that are released.

#### **Agenda Item 5 (Karting NSW Inc)**

Communications and use of new technology policy

We wish to submit the document that was forwarded to the National Executive on the 31<sup>st</sup> August as an agenda item for the NKC. If approved we recommend that it be added to the Karting Manual as an addendum and forms a new rule number 1.35.

### **Agenda Item 6 (Karting NSW Inc)**

Karting Manual

That "Australian Karting Association Inc." investigates the legal protection of its current Karting Manual and any future changes added to the manual under the Intellectual Property Protection Laws.

### **Agenda Item 7 (AKA Treasurer)**

Payment plan for the states that have not paid the new renewal levy.

### **Agenda Item 8**

Rotax and Leopard Contracts

### **Agenda Item 9**

Technical issues:

### **Agenda Item 10 (National Officials Coordinator)**

Officials training 2012 - for grade 1 stewards and state coordinators.

### **Agenda Item 11 (Craig Denton)**

AKA Constitution

- Executive Tenure (2 year terms)
- Reference to gender in constitution to be generic
- Name change for AKANSW – to Karting NSW.( This to be done at the next Special general meeting)
- Filling of a casual vacancy.
- AKA name change

### **Agenda Item 12 (AKA Treasurer)**

IT Infrastructure and Capacities (Peter O'Neill)

### **Agenda Item 13 (AKATAS Inc)**

Certificate of currency wording

Insurance implementation

Tack density

General Business: