

# **Australian Karting Association Inc**

## **National Karting Council Meeting**



## **MINUTES**

**Venue: Novatel Brighton Beach**  
**Cnr The Grand Parade & Princess St, Brighton-le-Sands NSW (02) 9556 5111**  
**27<sup>th</sup> & 28<sup>th</sup> October 2012**

## Meeting Timetable

<u>Saturday 27<sup>th</sup> October 2012:</u>	Endeavour Room 3
9.00am	Meeting to recommence
10.15 – 10.30am	Morning Tea
12.30 – 1.15pm	Lunch
3.15 – 3.30pm	Afternoon Tea
5.00pm	Finish

<u>Sunday 28<sup>th</sup> October 2012:</u>	Endeavour Room 3
9.00am	Meeting to recommence
10.15 – 10.30am	Morning Tea
12.30 – 1.15pm	Lunch
3.15 – 3.30pm	Afternoon tea
5.00pm	Meeting to finish

**Starting time: 9.00am**

**Attendance:**

**AKA Executive**

National President	Craig Denton
National Vice President	David Kissock

**AKA Coordinators**

National Officials Coordinator	Brian Sparrow
National Technical Coordinator	Les Allen

**National Office**

National Office Administrator	Sue Wallace
National Media & Marketing Mgr	Lee Hanatscheck

**AKA Ltd**

Governance Committee Secretary	John McCleverty
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**NKC Delegate**

Victoria	David Murray
South Australia	Nathan Burgess
New South Wales	Steve King
Tasmania	Steph Peters
Queensland	Mark Hogan
Northern Territory	John Gatt
Western Australia	Michelle Lino

**NKC Co – Delegate**

South Australia	Rod Clee
New South Wales	Bob Baker
Tasmania	Mark Close
Queensland	Steve Pattel

- 1- Opening remarks by the President/Chairman – Mr Craig Denton
- 2- Meeting to be open to Observers
- 3- Minute procedure – acceptance of digital recorder as an official recording for the purpose of minute taking by the minute secretary.  
Moved NSW  
Seconded VIC  
CARRIED
- 4- Accept minutes from previous meeting.  
Move NSW  
Seconded NT  
CARRIED
- 5- Business arising from those minutes – Historic items from the last NKC need to be issued as an immediate addendum.

Action Item: Brian to implement historic addendum.

- 6- Pecuniary Interests declared:

AKA Executive, Coordinators, NKC delegates, Co delegates and AKA Ltd declared their pecuniary interests.

Pecuniary interests declared:

Craig Denton -	Part time shop proprietor
Steve King -	Part time engine tuner
Steve Pattel -	Part time shop proprietor
Lee Hanatscheck -	Part time media consultant

- 7- Apologies:

AKA National Secretary Pam Arnett  
AKA National Treasurer Peter O'Neill  
WA Delegate Gary Light  
VIC Co-Delegate Brett Hughes  
AKA National Track Inspector Tom Nipperess

- 8- Coordinators/Exec to give a five minute update on their area and discuss any additional items
- 9- Governance Update
- 10- Future Engine Update

IN CAMERA DISCUSSION was held

WA have been given approval for run a stand alone State Championship for JMAX due to exceptional circumstances.

**Action Item:** Brian Sparrow to liaise with Karting WA to establish stand alone Championship event regulations.

11- Treasurers Report

12- Secretary Report

13- Vice President Report

## **AGENDA ITEMS:**

### **Updates to be presented on items carried over from August 2012 Meeting:**

**Action Item:** Go Kart Club of SA requires the signed MOU.

**Item 1: NSW - 2 Tier Judicial Systems**

Referred to Officials Committee

**Work in progress**

**Item 2: NSW - Licence Grading**

Referred back to NSW for further information – Work in progress

**Item 3: QLD – Restrict Juniors who move to Junior Clubman / JMAX from entering National Series, National Titles and State Titles – Held Over**

### **NIL ACTION**

**Item 4: QLD – “How to go Karting” DVD’s**

To be provided from National’s Promotions budget free of charge to Clubs – Treasurer to look at figures and data of orders and get back to NKC

**Action Item:** Lee to get a quote for 5000 DVD’s to be produced.

**Item 5: TAS – Rule 47.03 Kart Registrations (Vintage)**

Sent to chairman for information – work in progress

Work in progress

Item 6: **WA** – Chapter 3 Insurances – Review of Benefits - Held over

Work in progress

Item 7: **NSW** – Requests the Medical Clearance form replaces the AKA Medical Declaration form on the National Website – Held Over

Action Item: Medical Clearance form to go to CMS team for National website.

Item 8: **NSW** – CMS System Changes

Licence – Pam Arnett  
Officials – Brian Sparrow  
Race Management timing – Warren Southwell  
Overall – Craig Denton

Work in progress

COMPLETE

Item 9: **NSW** – Registration of Official Technical Business

Work in Progress

COMPLETE

Item 10: **NSW** - Ceramic and Thermal Barrier Coating

David Kissock looking into a company that will test ceramic and Thermal Barrier coating

CARRIED OVER

Item 11: **WA** – Scrutineering Forms

Question to Insurance Company to see if this form is still to be signed by the competitor.

Outcome: Rulebook states we have to have a signed scrutineering form so it must be done.

Action Item: Can the scrutineering form be signed off electronically?

Item 12: **TAS** – Treasurers Report

National Treasurer to investigate better reporting of YTD figures in MYOB

IN PROGRESS

Item 13: **TAS** – CMS – Licence upgrade time taken- in hand

COVERED

Item 14: **TAS** – AKA Officials new Gradings, Criteria, Handbooks & Downgrade procedures etc – in hand

COVERED

Item 15: **QLD** – AKA House Purchase

To be handled via email

Unit trust to be finalised and management agreement

Unit trust representatives of the AKA to be Craig Denton and Margaret Ryan

Moved NSW

Second WA

Carried

Motion: Margaret Ryan be appointed as the financial controller for the Unit Trust

Moved NT

Seconded WA

CARRIED

## **New Items**

**Action Item:** Fuel National Tech committee to report back on the implications of the removal of ELF BFK07 fuel from the AKA Rule book.

Item 16: **AKA** - Dates for 2013 Calendar specifically AKA meetings, pro tour dates and AGM

Discussion on Pro Tour dates and including Pro Tour in the IKD promoter's agreement.

Motion: The NKC recognise the ladies Breast Cancer Event as a National Calendar Event with all National fees to be waived.

Moved NSW

Seconded QLD

CARRIED

Motion: NSW seek that the Pro Tour Event scheduled to clash with the National Breast Cancer Event be moved.

Moved NSW

Seconded NT

CARRIED

Motion: QLD seek that the Pro Tour Event scheduled to clash with the QLD State Championships be moved.

Moved QLD  
Seconded NSW  
CARRIED

Item 17: **AKA** – Reciprocal Arrangements – Entry Fees – refer attached

Motion: Reciprocal arrangements with free entry for NZ-CIK, States and National.  
Associated costs to be absorbed by the State.

Moved NT  
Seconded VIC  
CARRIED

Item 18: **NSW** – Submission for re-imbusement of IT Support & Computer Upgrades -  
refer attached

Moved NSW  
Seconded  
LAPSED

Item 19: **NSW** - TEKA to update chapter 46 for the 2013 manual has been approved by  
Karting NSW – refer attached

Moved NSW  
Seconded VIC  
CARRIED

Item 20: **AKA** - Pro Tour

Reason: These events are National events and now that the series has grown to seven events it is harder to fit these seven events into the National Calendar without having clashes. The proposal to have the Pro Tour events included in the IKD promoter's agreement will be presented.

COVERED

Action Item: President to update the promoter's agreement with DD2 and National Events.

Item 21: **AKA/NSW** - Strategic Planning Update

COVERED

Item 22: **AKA/TAS** – In Camera Minutes

COVERED

Item 23: **TAS & NSW** – Addendum 23 discussion- refer attached

COVERED

Item 24: **TAS** – Officials Shirts - Update on payment and future purchases



**Action Item:** Introduce a purchase order system refer to item 24.

**Item 25: TAS** – Shared Office space - Update on arrangements and policies

COVERED

**Item 26: TAS** – Barcoding Software Upgrade - Update on this programming

**Action Item:** Gary Light to provide an update

**Item 27: TAS** – Emails - Acknowledgement of correspondence from states

COVERED

**Item 28: TRACK** – Track inspections for the Nationals

Motion: Accept the recommendation from Tom Nipperess to add parts D and E to A10 of the current rulebook

Moved TAS

Seconded NSW

CARRIED

**Item 29: TRACK** – Requirements to reintroduce temporary circuits

No action

Motion: Form a sub committee to further investigate the proposal on K.I.D.S. Karting as presented by DPE.

Moved QLD

Seconded NSW

CARRIED

Nominations for sub committee - Steve Pattel, Drew Price, Lee Hanatschek and Steve King.

Moved NSW

Seconded VIC

CARRIED

Motion: Steve King to be Chairperson to be of the sub committee

Moved WA

Seconded VIC

CARRIED

## Late Agenda Items:

### Item LAI : 1. Proposed new rules:

#### **4.26 OFFICIALS LICENCE ACCREDITATION UPGRADE PROCEDURE**

AKA Officials Licence accreditation procedures have been implemented to clearly define the prerequisites required to retain or upgrade an AKA Officials Licence. These accreditation procedures are contained in the AKA Officials Handbook and available from the AKA website [www.karting.net.au](http://www.karting.net.au)

An AKA Official may hold different licence levels for different disciplines of officiating at any one time (e.g. they could be a Level 1 Clerk of Course and also a Level 3 Steward.)

Recognition of Prior Learning / Experience may only be considered if all stated relevant licence requirements can be proven to have been met, and will be assessed by the relevant SKC and State Officials Co-ordinator.

#### **4.27 OFFICIALS LICENCE ACCREDITATION DOWNGRADE, SUSPENSION OR REVOCATION PROCEDURE**

A State Karting Council may elect to downgrade, suspend or revoke an AKA Officials Licence from recommendation by the relevant State Officials Co-ordinator, once the nominated official has been afforded the right to be heard by the State Karting Council.

Any appeal from these proceedings disciplining officials can only be made in writing to the National Karting Council.

AKA Officials cannot be represented by an advocate.

A licence downgrade, suspension or revocation must relate to either of the following;

1. Failure to adequately and competently perform the duties required for their appointed position and current licence grading at any AKA Permitted Event.

or;

2. Failure to successfully officiate at the minimum number of race meetings required to retain their current licence grading, unless approved by the relevant State Officials Co-ordinator by prior arrangement.

When an AKA Officials Licence is downgraded by a State Karting Council, or imposed by a Tribunal or the AKAC from a complaint against an Official, the process to upgrade must begin from the level downgraded to, unless otherwise instructed by the Tribunal, AKAC or State Karting Council.

Motion: Late Agenda item 1.1 is accepted with modifications effective immediately.

Moved NT  
Seconded NSW  
CARRIED

2. Current addendum 23 and rule 13.19.3(b) be changed to read as follows for better clarity;  
13.19.3(b)

(b) A Junior driver from age fifteen (15) **may elect to move to Senior status prior to their sixteenth (16<sup>th</sup>) birthday, but must satisfy one of the following requirements.**

1. Hold an International Junior Licence.

2. Junior A grade licence holders, from age fifteen (15), **must obtain four (4) upgrade endorsements in either Junior Clubman, Formula JMA, Junior Performance or KF3 classes**, prior to moving to a Senior A grade licence.
3. (i) Junior B grade licence holders, from age fifteen (15), **must obtain six (6) upgrade endorsements in a Junior National class**, prior to moving to a **Senior C grade** licence.  
 (ii) To gain a **Senior B grade** licence whilst fifteen (15) years of age, **a Junior B grade** licence holder must obtain six (6) upgrade endorsements **in either Junior Clubman, Formula JMA, Junior Performance or KF3 classes**, prior to moving to a **Senior B grade** licence.
4. A **fifteen (15) year old Senior C grade licence holder**, issued as per **sub-rule 3 (i) above**, may upgrade to a **B Grade licence prior to their 16th birthday by fulfilling the requirements of rule 13.15.4(a)**. **Upon turning sixteen (16) years of age, their licence will be upgraded and re-instated to a Senior B grade licence.**

Motion: Accept recommendation to 13.19.3b

Moved NT  
 Seconded TAS  
 CARRIED

3. Tidy up to Rotax Technical Specifications.

Currently, all three Rotax Technical Specifications refer to the 'Rings' as non tech items. Rule 3.3 in each specification refers to specific piston rings.

Proposal is to simply remove the reference to 'Rings' from the Non-tech Items of each document.

**Non-tech items:**

Battery, Fuel Filter, Radiator Hoses, Clamps, Pulse Line, Switches, Ancillary Mounts, Fasteners, Circlips, Washers, Bearings, Spark Plugs, Gaskets, O-Rings, Piston Pin, Springs, Seals, Clutch Drum, Engine Sprocket, **Rings**, Starter Motor, Clutch Flywheel, Thermostats and Housings, unless otherwise specified. Clutch Drum Evolution (AKA #48 approved Part ID #659154)

**3.3**

Original, 1 mm, magnetic, rectangular piston ring. Piston ring is marked either with "E CRY K" or "ROTAX 215 547" or "ROTAX 215 548".



Motion: Remove rings from non-tech items effective immediately.

Moved NSW  
 Seconded WA  
 CARRIED

4. AKA APPEALS IN WRITING

It has been brought to my attention that the AKA, through rules 8.04(b) and 8.04(c) allow competitors to appeal Steward's Hearing Findings to the Australian Karting Appeals Court (AKAC) either 'in writing' or 'in person'. The fee to appeal 'in writing' is \$1,100.00. The fee to appeal 'in person' is \$2,200.00.

Rule 9.05.2 clearly sets out the procedure for conducting an appeal tribunal when the appellant or their advocate appears before the tribunal 'in person'.

There is currently no procedure in place for conducting a tribunal when the appellant chooses to appeal 'in writing'.

We now are faced with implementing one of two options;

**OPTION 1.**

Delete all references in the AKA Manual to an \$1,100.00 appeal 'in writing'.

It should be noted that the AKA currently has three levels of Tribunal hearings, being a State Appeals Tribunal, Australian Karting Appeals Court (AKAC) and Australian Motor Sport Appeals Court (AMSAC). Of the three levels, the only one that allows appeals 'in writing' is (AKAC).

It should also be noted that the costs to organize and run an AKAC tribunal are the same for both an appeal 'in writing' and an appeal 'in person'. Both still need an appropriate venue, a chairperson, a minimum of two tribunes, the AKA Prosecutor and, for appeals relating to Technical infringements, several State Technical Co-ordinators.

Motion: Remove 'in writing' appeal process from the AKA Manual effective immediately  
Moved NSW  
Seconded WA  
CARRIED

**OPTION 2.**

Continue to allow appeals 'in writing' to AKAC only and adopt the following procedure for insertion in the AKA Manual as rule 9.05.3.

LAPSED

Motion: Increase AKAC appeal fee to \$3000 incl. GST  
Moved NSW  
Seconded SA  
CARRIED

**3. Procedure at Appeal Tribunals for 'in writing' appeals.**

It is the appellant's responsibility to supply to the National Tribunal Registrar, via registered mail or delivery in person, a minimum of 14 days prior to the date set down for the hearing of the appeal, a minimum of seven (7) complete copies of all documentation forming the written submission of the appeal, including any written submissions from any witnesses or advocates.

Neither the appellant nor their witnesses or advocates have any rights to appear in person or participate in any telephone conference or electronic media link-up.

Appeal Tribunals for appeals by way of written submission ('in writing') may be conducted either in a suitable room as per rule 9.05 of the AKA Manual or via telephone conference or similar electronic media link-up.

(a) The Chairman will announce the Tribunal's authority, its composition and its purpose.

(b) The Chairman to communicate to the tribunes the written submissions from the appellant, including any from the appellant's witnesses or advocates.

(c) The AKA National Prosecutor, either by written submission to the court or 'in person' if

- the court meets face to face or in teleconference or similar, addresses the Tribunal with the evidence, as well as call witnesses to substantiate the evidence.
- (d) The Tribunal then determines whether, and if so, to what extent, the appeal shall succeed, adjourning the hearing if necessary in order to do so.
  - (e) No other persons shall be present or partake in any discussion with the Tribunal at this stage.
  - (f) The Tribunal shall then deliver its judgement by writing it down. Such judgement shall include the reasons for the findings, a statutory reminder to the parties of their rights of appeal, if any, and also a direction as to the disposition of the Appeal Fee, either by way of its return to the Appellant (if the appeal has succeeded) or its estreatment by the AKA (if the appeal has failed).
  - (g) The Chairman will then declare the proceedings closed.
  - (h) As per rules 6.07 to 6.09, the National Tribunal Registrar must notify the appellant of the result of the appeal.

Item LA12: SA - Fuel Tester

At the last state council meeting I advised that the current DT-47 Digatron fuel tester has ceased production and that a new model will replace it.

I have received the details on this and they are listed below.

If the AKA still choose to allow this brand of fuel tester, it will need an addition to the AKA manual to include the FT-60.

Here is the breakdown of the new fuel tester along with a photo.

FT-60 - Deluxe same as last version of tester, this includes all parts, along with the hydrometer and tool box.

FT-60 - Standard is the tester with sensor leads.

FT-BUS - This is the new sensor that contains a PCB along with all the sensing and calibrating instructions. You need a Display for this unit to complete the system.

FT-Display - This is the display for the FT-BUS. It is the same look as the Phoenix that is being tested at this time.

The new tester will have a thin, 4 window display such as that in the Phoenix. It has changed a bit, but not much so at least you get an idea of the looks.

The 4 display will show: Dielectric constant, conductivity, temperature and a quality value (to assure the tester is working correctly) all at the same time.

The new sensor end will have all the electronics which will make it much more stable and less sensitive to any noise or losses from the cable length.

The benefits are this tester has 2 times the resolution, it is temperature compensated (little or no recalibration) and has 4 times the accuracy of the previous tester.

There is no need to toggle between displays to get the information and much simpler instructions making for a more user friendly instrument.



Motion: Add reference to FT-60 where appropriate.

Moved WA  
Seconded NSW  
CARRIED

General Business Items:

Motion: Allow Pro Tour to run at Todd Road on January 26<sup>th</sup>-27<sup>th</sup> 2013

Moved NSW  
Seconded SA  
CARRIED

Motion: Pro Tour Event becomes a National Event and submits supp regs for approval. A fee is to be developed.

Moved NSW  
Seconded NT  
CARRIED

**Action Item:** Lee Hanatschek to put a survey together regarding having an electronic version of the AKA manual instead of the print version.

**Action Item:** Delegates to seek feedback regarding an electronic version of the AKA manual instead of the print version.

Discussion from Lee re: Reducing qualifying sessions at States/Nationals. Maybe a concept could be one Q session except for oversubscribed that would have two sessions.

Discussion re TAG replacing Leopard and Rotax at State/Nationals

Motion: A start penalty appealable to the steward's of the meeting on production of audio visual evidence.

Moved NSW  
Seconded NT  
CARRIED

**Action Item:** Brian to review the above item and advise of any other requirements to implement this rule.

Motion: Applicants aged 75 years and over must supply a copy of a current AKA Medical certificate with their licence application and every 2 years thereafter when renewing their licence effective immediately.

Moved VIC  
Seconded NT  
CARRIED

Motion: Tasmania be allowed to issue their own historic log books.

Moved TAS  
Seconded  
LAPSED

Motion: Change rule 1.29 Add after drivers receiving a replacement chassis will be required to start at the rear of the grid in the next section of their competition when using the replacement chassis.

Moved TAS  
Seconded VIC  
CARRIED

**Action Item:** Technical Committee to look at the exhaust length measurement procedure to have a common approach as the rule book state that the measurement will be to the weld in one place but the end of the divergence cone in another. They will also need to review the J pipe in reference to the compliance to the homologated measurements.

Motion: Add to rule 20.19

20.19 Optional:

State Open Sprint Kart Championships may be split into series or divisions, which may be run at separate venues on separate dates.

**ADD IN:** When run as a separate division/class at a separate event, approval must be obtained from the NKC and relevant permit fee and levies negotiated.

References in rule 20.24 relating only to the appointment of an interstate steward and interstate technical officer will not apply.

Moved: WA  
Seconded NSW  
CARRIED

Discussed the lack of assistance to competitors on the track when a red flag is called suggest we need to ensure that crew go on to the track for each race.

**Action Item:** Refer to Tom Nipperess for a resolution.

Motion: Co-delegate or Tech Officer's travel/accommodation and conference costs covered at December 8-9<sup>th</sup> NKC Conference.

Moved NT  
Seconded NSW  
CARRIED

Motion: All current licence fees to be increased by CPI (2%) and rounded up to the nearest dollar

Moved NSW  
Seconded WA  
CARRIED

Motion: The permit fee for a stand alone WA JMAX State Championship will be set at \$150 Incl. GST.

Moved WA  
Seconded NSW  
CARRIED

Motion: Current V8 Supercar drivers holding a valid international C licence with CAMS be issued an AKA A grade licence.

Moved NSW  
Seconded SA  
CARRIED

## **SUMMARY OF ACTION ITEMS:**

WA have been given approval for run a stand alone State Championship for JMAX due to exceptional circumstances.

**Action Item:** Brian Sparrow to liaise with Karting WA to establish stand alone Championship event regulations.

**Item 4: QLD** – “How to go Karting” DVD’s

To be provided from National’s Promotions budget free of charge to Clubs – Treasurer to look at figures and data of orders and get back to NKC.

**Action Item:** Lee to get a quote for 5000 DVD’s to be produced.

**Item 7: NSW** – Requests the Medical Clearance form replaces the AKA Medical Declaration form on the National Website – Held Over

**Action Item:** Medical Clearance form to go to CMS team for National website.

**Item 11: WA** – Scrutineering Forms

Question to Insurance Company to see if this form is still to be signed by the competitor.

Outcome: Rulebook states we have to have a signed scrutineering form so it must be done.

**Action Item:** Can the scrutineering form be signed off electronically?

**Action Item:** Fuel National Tech committee to report back on the implications of the removal of ELF BFK07 fuel from the AKA Rule book.



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Reason: These events are National events and now that the series has grown to seven events it is harder to fit these seven events into the National Calendar without having clashes. The proposal to have the Pro Tour events included in the IKD promoter's agreement will be presented.

COVERED

**Action Item:** President to update the promoter's agreement with DD2 and National Events.

Item 24: **TAS** – Officials Shirts - Update on payment and future purchases

**Action Item:** Introduce a purchase order system refer to item 24.

Item 26: **TAS** – Barcoding Software Upgrade - Update on this programming

**Action Item:** Gary Light to provide an update.

**Action Item:** Lee Hanatschek to put a survey together regarding having an electronic version of the AKA manual instead of the print version.

**Action Item:** Delegates to seek feedback regarding an electronic version of the AKA manual instead of the print version.

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**Action Item:** Brian to review the above item and advise of any other requirements to implement this rule.

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