

Australian Karting Association Inc

# Administration Committee MINUTES

**Saturday 13<sup>th</sup> & Sunday 14<sup>th</sup> JULY  
2013**



Venue: Rendezvous Grand Hotel, MELBOURNE VIC.  
328 Flinders Street VIC 3000  
Date: Saturday 13th & Sunday 14th July 2013

## **ADMINISTRATION ITEMS:**

### **WA ITEM 1**

Rule 13.11

Responsibilities

Insert “/herself “ after “himself”.

**Recommendation to alter the rule.**

WA Item 2

Rule 20.10

Delete both Leopard classes and replace with TAG 125 Light and Heavy.

**Reason:** This would provide the opportunity for a greater number of entries than just Leopard alone and subjectively, add more interest to the event. This obviously would apply to State Kart Championships also.”

**Recommended to alter rule 20.27.**

**To allow states freedom to choose classes for State championship up to 15 classes.**

### **VIC Item 3. 2014 AKA Nationals:**

Add to classes:

Tag 125 Light and Tag 125 Heavy into the class list.

**Recommended to be included.**

### **VIC Item 4 .Chapter 9**

Current rule:

Rule 9.05 Location and arrangements:

A suitable room, with adequate space and seating for the tribunals, the parties and witnesses, and preferably in a neutral venue should be selected. The bench should be at one end, flanked at right angles by tables for each party with a chair at least for witnesses in front of the bench.

Delete sentence:

**The bench should be at one end, flanked at right angles by tables for each party with a chair at least for witnesses in front of the bench.**

**New Rule:**

**A suitable room, with adequate space and seating for the tribunals, the parties and witnesses, and preferably in a neutral venue should be selected.**

Reason: Most tribunal/s are held in a board room and not able to achieve the above seating arrangements.

Addendum has been issued for this.

**VIC Item 5.** Tribunal penalties. Discussion in regards to when they start etc.

Policy required for tribunes so this may bring consistency throughout Australia.

**VIC Item 6. Grade 3 & 4 stewards** – an appropriate Official Polo shirt that they should be able to wear at meetings so there is no them and us image???

Maybe the states could get together and get a polo shirt produced (not as fancy as the current AKA shirts) and get them made cheaply for distribution and paid by the state or AKA.

Recommended – States to forward the numbers to investigate the cost of polo shirts.

### **KartingNSW Item 7**

There is a discrepancy in the Standard Medical Clearance and the Over 60's Medical. Once allows competitors to compete and practice who are colour blind and the other doesn't.

Standard Medical Clearance Questions for driving licence holders  
"Is your eyesight impaired for distance vision to such an extent that it cannot be corrected?"

Over 60's Medical Clearance  
"COLOURVISION Must be able to identify all primary colours."

Recommended that this be forwarded to Transwest for clarification and also if the insurance covers Colour vision.

### **KartingNSW Item 8** Vintage and Social Licences

Discussion on the possibility of Social and Vintage licences (essentially non-competition) being rationalised into one.

Recommended leave for States to sort out.

### **KartingNSW Item 9 - Pit Crew Licences**

When competitors renew their pit crew pass online there isn't a facility to view and accept the waiver, or terms and conditions. Nor is there a declaration for a medical disclosure.

There isn't a facility to apply for a new pit crew pass online.  
Also, we believe they should have to print out a signature page when they apply for their first pit crew pass, so their first signature can be kept on record by the States (same as a competition licence).

Recommended that the pit crew waiver form be looked at by the Insurance to check on whether pit crew need to complete a medical disclosure.

To be listed as a high priority on the CMS once clarification has been sort.

### **KartingNSW Item10 – Admin – Email Merge Using CMS**

Currently there is a memory issue with the CMS. When a State tries to send an email merge to all karters or officials it slows the system down and the other states, clubs and licence holders are unable to use the CMS. Also we are unable to send out an email merge in one go, we have to break the clubs down to 5 groups, which means a lot more work and time.

The email merge utilizes Outlook Express. If all State Secretaries have access to Outlook the system should be changed over as this would also save time.

**Recommend that CM:S be modified to allow this to happen.**

### **Karting NSW Item 11— Discussion on Outstanding CMS Issues**

#### **KartingNSW Item 12 – Vintage and Social Licences**

Discussion on the possibility of Social and Vintage licences (essentially non-competition) being rationalised into one.

**Discussed**

#### **KartingNSW Item 13 – Endorsements for TEKA**

Delete last sentence of rule 13.15.4(a) so that TEKA drivers only require 6 endorsements to upgrade to Grade B, the same as other karters.

**Recommend**

#### **KartingNSW Item 14 – Licence Insurance - Cadet/Rookie/Junior/Pensioners**

Explanation on breakdown on claim eligibility. Is it the insurance component of licences the same for Seniors.

Recommended that this be dealt with by AKA National by KartingNSW

### **Karting QLD Item 15 : CM:S Items**

- A) Pit Crew applications need acceptance of a waiver. Not currently asked for.  
**Ongoing**
- B) Change “Junior Clubman, Junior Max and Junior Performance” to all be “Junior Performance” – easier to understand for endorsements. **To be Junior Club/Max/Per. To be changed in the CMs system.**
- C) Requirement for “Flag Marshall” endorsements to be entered on Race Day.  
**Needs to be done.**
- D) Approval for race day enhancements already documented and prioritised but still outstanding. **Needs to be done**
- E) Approval for the rest of State Secretary Functions detailed but not completed.  
**Needs to be done.**
- F) Status of Credit Card processing for Licences and Race Entries.

Come back with wording for the endorsements for the high performance classes for juniors.

C,D,E,F need to be completed prior to the new AKA Board Director.

**Change Chapter 37 to read Tag restricted 125.**

## **Karting QLD 16 : Rule 1.07 Organising Permit; Necessary Permission and Approval.**

No competition shall be held under these rules unless the AKA or the SKC has signified its approval by granting an Organising Permit, with or without a Permit Fee, or the competition is of a kind in respect of which the AKA or SKC may attach conditions to the granting of a Permit or decline to grant or may withdraw a Permit without stating a reason.

Every application for an AKA Race Permit shall be made electronically via the AKA Competition Management System (CM:S), complete with attached supplementary regulations. It must be lodged with the Secretary of a SKC at least one month before the proposed meeting, **to ensure that SR's are approved and ready to be posted on States website prior to accepting meeting in CM:S.**

### **REASON**

**At present race meetings are open to acceptance of entries prior to Supplementary regulations being approved. Establish a nationally based timeframe for Supplementary Regulations to be posted onto their States website (3weeks?) Establish a minimum timeframe for changes to SR's i.e. such as change of Officials/classes available/ laps etc Establish a timeframe for raising Addendums and posting changes to website (suggest Tuesday or Wednesday prior) This would give a nationally recognised timeline, making it easier for competitors (interstate and intrastate) to follow and understand changes of they occur, State Secretaries and clubs to follow.**

**At present every State is different and even within a state, requirements change without notice.**

**Not recommended.**

### **TAS Item 17: CM:S Discussion item**

Make more user friendly to allow for race format changes along with changes during the race meeting- eg. Feature classes may have more laps or extra heat(s), handicap race etc. compared to support classes.

**Covered**

### **TAS Item 18 CM:S Discussion item: Search Options/Facilities**

Request for a more detailed 'Advanced Search for Person' options in CMS where we could choose Sen Nat, Sen Club, TAG 125, etc. instead of just Senior, for example, in the 'Grade, Class, Preferred class:' boxes. This would help in removing race numbers where the driver's licence has expired over 3 months and I want to re-use the numbers. I could pinpoint the exact class to do this if these details existed in the boxes.

**Recommended that this is done. Time limit of expiry needs to be altered to 12 months.**

**TAS Item 19 –**

Procedure Discussion item : international licence Procedure

The steps for applying for an international licence either placed in the kart manual or for National Office to officially document the procedure and provide this to all licencing officers nationwide.

**Recommendation this to be done immediately.**

**TAS Item 20. Rule 13.18**

For practice and training purposes to allow for senior accredited driver trainers to be on track at same time as a junior for one on one tuition.

**Not recommended**

**TAS Item 21 Discussion Item**

That a new committee is set up for these conferences for Finance, where the State Treasurers attend. If Historics can be added so then can add one of the most important areas affecting how we run our sport.. We feel that all the financial areas that affect our sport and the administration of that sport needs to be open and discussed with the Treasurers in a reasonable amount of time in a conference setting just as we do for all the other areas.

This will also allow our Treasurers to have a say on how the decisions made have a positive/negative effect to each state's finances and resources given the size of that's states membership

etc. ie Credit cards, website costs, Fees , levies, development/ training and all the extra administration costs to the States not just the Karters etc

**Refer to the AKA Board of Directors**

**KartingNSW Item 22 - Major Events Guide**

Recommend that this document be adopted Nationally (Karting NSW Policy and appendix 1 – 11 attached).

**Recommended to be accessible to all State to use but not compulsory.**

**KartingNSW Item 23 – WH&S**

W, H & S document to be adopted Nationally (Karting NSW booklet attached).

**Recommended to be accessible to all State to use but not compulsory.**



## CONCEPT :

Using a planned date that coincides with say the last day of school prior to school holidays AND THAT WEEKEND all Karting Industry Participants have ready on show all their goods and services for demonstration to the general public with a target audience of new and potential Karters . Local High schools be invited to attend.

## THEMES :

- A focus on driver education and safety.
- A focus on motorsport career opportunities.
- A focus on family sport.
- A focus on engineering and trade skills.

Trade exhibits and bookings taken for test drives of Karts ( fees and track hire ? )  
Displays of new kart models by manufacturers / importers  
Trade sales of demonstration and show equipment  
Sample bags and product information to be given to the public  
Clubs , State and National office to display and sell product eg tools , restrictors , manuals , club memberships , licences , old rule books free etc.  
Displays of say Fuel & Tyre testing , Engine dismantling , Kart maintenance , Junior development camps , Driver training camps , Ladies Day and special Events .  
Tyre fitting competitions involving the public and competitors sponsored by tyre contractors. Celebrity Karters vs Public for charity ??  
Helmet painting displays and prizes.  
HUGE SWAP MEET on the weekend supporting the host club say \$10 per vehicle  
Coffee Vans and Kids amusements  
Kart Trailer Manufacturers Displays and sales  
Invitations and FREE passes to the next Australian Title by the host club  
Magazine , Photographers , Publishers displays and sales  
Hire karts running all day for the general public.  
Displays of the latest technology and gadgets used in Karting and sales  
Displays of the latest suits , helmets , safety gear etc and trade show specials !  
Meet and photos with celebrity Karters eg Winterbottom , Whincup , etc .  
Full working Karters Clinic  
Displays by Trophy shops ( more to target clubs )  
Police Radar Gun of Track Speed and Highway Patrol Car display  
Speedway Australia Scholarship and awards for Karters  
Speedway opportunities for Karters eg Legend cars / Sprintcars / Sedans etc  
Karting Officials Training to prospective Flaggies / C of C / Stewards / Starters etc  
Sponsorship Training by recognised experts.  
Obviously there are lots more to add but you get the idea??

**Recommendation to support the item.**



WA Item 26

A chapter for KZ2 to be put into the karting manual.

They wish to run their own state championship outside CIK

Recommendation that this be dealt with by the state as it is a State issue and also to go to the CIK committee.

NSW Item 27

AKA Officials cap to be named "Official" not Clerk of Course or Steward.

Recommended

### **Item 28**

#### **CM:S UPDATES – High Priority**

- Class specific when entering – Cadets, Rookies etc they cannot enter these classes unless licence stated on their licence.
- All state secretaries are given access to their states statics and figures.