



AUSTRALIAN KARTING ASSOCIATION ANNUAL GENERAL MEETING

2011

Rydges Esplanade Resort,
Cnr Kerwin St & The Esplanade,
Cairns Queensland

19th August 2011

STARTING TIME 1.00pm

Australian Karting Association Inc
2011 ANNUAL GENERAL MEETING
Ryldges Esplanade Resort, Cairns, Queensland
1.00pm – Friday 19th August 2011

AGM 1 Order of Business

On behalf of NT John Gatt to welcome Delegates, AKA Executive & Officers and Observers.

- a. Opening remarks by Chairman
- b. Open Meeting to Observers
- c. Apologies
- d. Declare pecuniary interests
- e. Minute procedure
Acceptance of sound recording as the official recording for the purpose of minute taking by the minute secretary.
- f. Accept previous annual general meeting minutes
- g. Business arising from minutes

Agenda item:

Inclusions into the current AKA Constitution motion:

1. Meditation:
 8. Disputes and mediation
 1. The grievance procedure set out in this rule applies to disputes under these Rules between, -
 - a. a member and another member; or
 - b. a member and the Association.
 2. The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all of the parties.
 3. If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the parties must, within 10 days, hold a meeting in the presence of a mediator.

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4. The mediator must be,-
 - a. a person chosen by agreement between the parties; or
 - b. in the absence of agreement:-
 - i. in the case of a dispute between a member and another member, a person appointed by the committee of the Association; or
 - ii. in the case of a dispute between a member and the Association, a person who is a mediator appointed by the Dispute Settlement Centre of Victoria (Department of Justice).
 5. A member of the Association can be a mediator.
 6. The mediator cannot be a member who is a party of the dispute.
 7. The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.
 8. The mediator, in conducting the mediation, must:-
 - a. give the parties to the mediation process every opportunity to be heard; and
 - b. allow due consideration by all parties of any written statement submitted by any party; and
 - c. ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.
 9. The mediator must not determine the dispute.
 10. If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

2. Change of name WA Karting to **Karting WA Incorporation**

AGM 2 Reports

- National President's Report
- National Vice President's Report
- National Treasurer Report
- National Events Administrator Report
- National Officials Coordinator's Report
- National Track Safety Coordinator Report
- National Publicity Officer Report
- CIK Delegate Report
- IKC Chairman Report

AGM 3 Accept the financial audit report as presented

- Chairman's closing remarks
- Appointment of a Chairperson and 2 scrutineers.

AGM 4 Election of AKA Officers

- Apologies of any absent nominee
- Declared all positions vacant
- Table of Nominations

Positions	Nominee	Nominated by	RESULT
AKA SECRETARIAT- Rule R10			
National President	Whiting, Simon	NSW, NT	
National Vice President	Crane, Trevor Denton, Craig Murray, David	NSW SA NT	
National Secretary	Arnett, Pam Baker, Bob	WA, NT NSW	
National Treasurer	Laybutt, Max O'Neill, Peter	NT NSW	
National Executive Member	Denton, Craig	NSW, SA	
Appointed positions			
National Events Administrator	Arnett, Pam Hanatschek, Lee	WA, NT NSW	
National Technical Coordinator	Allen, Les	NSW, QLD	
National Officials Coordinator	Sparrow, Brian	NSW, SA	
National Track Safety Coordinator	Denton, Craig Dicinoski, Gavin Nipperess, Tom	NSW QLD SA	
National Tribune Registrar	Jeffrey, Warren	NSW	
National Prosecutor	Whitehouse, Howard	NSW	
National Publicity Officer	Hanatschek, Lee	NSW	
National Medical Officer			
CIK Delegate	Denton, Craig	NSW, SA	
CIK Co Delegate			
CIK Technical Officer	Erdmann, Richard	NSW	
CIK Coordinator	Galvin, Peter	NSW	
2 IKC Members	Gallagher, Bob Tresseder, Kel	NSW NSW	

Life Members

AGM 5 Appointment of Auditor
Recommendation to be discussed at the meeting

AGM 6 Appointment of Solicitor to the AKA
Recommendation to be discussed at the meeting

Meeting closed:



2011 National Treasurer Report

It is that time again when it is proper that I try and provide you with a summary of how our year went financially.

It is difficult, more than 1 month before the meeting, to provide you with precise detail of where we will actually be at the end of the year financially as our Auditors have, last week, been into the office, completed their search of the books, and will compile and deliver their full report, I am advised, prior to the actual meeting. As soon as the full report is available I will ensure that you all receive copies of both it, and the proposed Budget for the 2011/12 year in time for discussion at the meeting.

I think it suffices to say that we went into this financial year with a budgeted loss of approx \$125K, and I can assure you all that the final amount will put us in a far better position than this, and in fact will be very close to revealing a profit for the financial period.

This year has, in my opinion been extremely productive in a lot of areas;

FINANCIAL ACCOUNTING:

As you are all aware the initial decision to install the "CARD" system was so that we could have far better information for our accounting, and money collection.

It is so gratifying that finally we now are able to extract information from the CM:S System that will make our accounting far more efficient, and will ensure a timely degree of financial accuracy that we have not had in the past.

This will now need to be complimented with an improved auditing sequence, and we will then have an accounting system that will provide us all with information to allow better management judgements to be made on areas of our income and expenditure.

INCOME:

As we are all aware our income over previous years has been derived from the traditional sources of Licences, and Race Participation.

Over the past years, in the first instance, we were able to reduce our licence cost from some \$300 down to \$200 (approx) and from there we have been able to operate with this section of our income at a stable level. This has required a lot of effort in keeping tabs on our financial position, and being prudent with all our spending.

This year we have seen some movement into other income areas, such as the sale of the CM:S System to Speedway Australia, major sponsorship from Dunlop, Castrol, Transwest, etc, these and many other areas should become more and more prolific so that our operation can be financed from outside sources, allowing us to carry out more initiatives, without the need to increase the costs to our stakeholders.

REDUCTION OF STATE EXPENSES:

This year we have made major contributions to the schooling of officials, junior development camps, clothing of officials, and many other State areas, I hope these have been a major influence on the individual State income requirements.

CM:S SYSTEM:

There is no doubt that the sale of the Licencing section of the system to Speedway Australia was an exciting achievement, and even more so for we now have several other bodies taking about a similar purchase.

Surely it has vindicated our decision to install the system, for we know that Speedway Australia turned an awful lot of stones in their efforts to find a suitable Licencing system and their decision to chose ours was not done lightly I can assure you.

There is little doubt that in the near future that, certainly Speedway Australia, and others, will be looking at further purchase of our Race Management, and Race Timing sections. We look forward to being able to promote, and achieve further sales of the system to other like sporting organisations.

And how is the system going overall?

We are now locked into the completion of the Stewards section, and all the card team is grateful that Brian Sparrow and his crew who have been so understanding, this section was included in our costing last year, and finally we hope that it will all come to fruition before the end of this year.

I now have other areas under consideration and hope that before our next meeting I will be able to provide detail costing on areas such as;

- 1) Completion of the Pre Entry Section by making the payment section available.
- 2) Some amendments / improvements which our state secretary's have requested.
- 3) Information and adjustments for Marketing Purposes. Lee now has a good understanding of the systems capabilities and has provided a list of work that will enable him to extract information that will be beneficial to our marketing effort. Currently this list is being prioritised and costed, after which I will submit it for your approval.
- 4) We are still needing to obliterate the "BUG" Section, we have a relatively small backlog of "BUGS" / "ENHANCEMENTS" that are really not causing problems to the systems operation but do need rectification / installation.

It is pleasing that the requirements for adjustments to problems from the States has diminished dramatically, and we are now receiving very few calls from clubs on their weekend race meetings operations.

Finally the CIK guys have taken to it and their input has been valuable, and I felt really good when the comment was made at an SKC meeting recently from a CIK executive, ".....I think it is now even better than My Laps....." No doubt that Nicholas Rudinski has been a major contributor to this achievement, and I am led to believe that Nick astounded our President, and members of CAMS with the systems results provision, on site at the CIK round at Todd Road? Even at the Over 40's in Coff's this year, you were

the odd man out if you did not have a computer supplying the race information that was available on site, set up in your pit area!!

It has been suggested, and I know that it is proposed in at least one state that all major events will have to have availability to the total CM:S facilities, as it has been a little disappointing at some of our major events not to have results available, either in the pits, or on our web site, I am sure next year will see this available more often.

FINALLY:

I think this year has been extremely satisfying for me in many areas, some of which have been;

- 1) We have been able to improve dramatically on our start of the year Financial projections'
- 2) The ability to have information now available from CM:S to greatly improve our accounting system, and I look forward to ensuring the moulding of these two areas into a solid system in the year ahead.
- 3) The CM:S System generally continues to improve and provide States, and Clubs with major benefits.
- 4) We have been able to generate some major income from the sale of the CM:S System, and I sincerely believe that the sale to Speedway Australia is only the start of more to come.
- 5) Great to see some Major sponsors coming forward.

I need to sincerely thank the Executive, and a special thanks to all members of our office staff for their help and assistance throughout the year.

And to the total Card team, Scott, James, Warren, Nick, John, All State Secretary's, and all those who "went the extra mile" thanks - you can be extremely proud of the effort you have provided to get the system where it is today.

To all the Delegates for your assistance this year I sincerely thank you and I request your support for my nomination for next year so that I can continue to improve the information and accounting areas of our association.

Regards
Max Laybutt
National Treasurer



2011 NATIONAL EVENTS COORDINATOR REPORT

General statement

Tiger Kart Club and the Karting WA must be commended for their efforts, the hospitality to competitors, the weather and the excellent venue provided for this event. The circuit, combined with the space for interstate visitors vehicles.

Selection and Interaction of Officials

State and Interstate nominated experienced personnel were appointed for many of the AKA positions. These were accepted by the AKA and they all worked very well together. Congratulations to them all they done a great job.

An official's welcome by the Karting WA and club was arranged for the Thursday Night with the club/state. At this meeting everyone was welcomed and introduced. Stewards and Clerk of courses, Scrutineers and Tech officers discussed the meeting requirements.

Entry Numbers

Entry numbers (292 competed), with 2 classes oversubscribed. A dispensation was requested by the club and state to increase the track capacity to 42 instead of 40. This was granted for those two classes only.

Facility & Buildings

The location of the fuel testing, and technical inspection area was together making it easier for all officials and technical inspections. Congratulations to the technical team they worked well together and I believe this meeting was fair and honest to all competitors. Checking of tags, tyres, engines and fuel was continuous throughout the meeting.

Congratulations must go to the officials that controlled the access to the in grid area –only the required amount of people were on the grid and unless you had a pass and Hi Viz clothing you could not get in.

It is quite remarkable how many do not understand that a Hi Viz vests are mandatory to be worn when anyone goes out onto the track when pushing a kart past the grid gate or going to retrieve a kart ???? It is much easier to have one on than go and look for one and put it on when they are in a hurry. Comments in some magazine are amazing and very misinformed.

Hospitality

All officials were supplied with breakfast, hot lunches and refreshments from an official's tent and this was well received each day by everyone.

Club Compliance to General Criteria & AKA Regulations

Track inspections, congratulations must go to the State track inspector and the Tiger kart club for ensuing that everything was completed well before the event.

Trophy Presentations:

Provisional trophies 1st, 2nd, 3rd, 4th and 5th were presented after completion of each final. Sponsor/s was able to present trophies to the relevant class and competitors received their accolades from spectators etc.

By doing this any sponsor who didn't wish to stay for the late presentation could then leave at a reasonable time. The competitors were given 1 hour after the race and their engines completed to pick up their trophy.

Promotion

The AKA is the Major sponsor of the Nationals – banners and flags were all around the track and the event looked very much like an AKA Nationals and not anyone else's. Thank you to BAM (Lee) for all his help in finding someone to make our banners.

The AKA Podium looked great and thanks to the club for putting this together.

Local Press advertising was reported, radio coverage. TV coverage was organised and support from them was prior to and after the event.

The posting of Time qualifying, heats, pre final and provisional results to the AKA CM;S results.

2012 AKA Nationals – Liaison with Darwin Kart Club.

Gary Light and myself have had a meeting with the club president in regards to contract.

AKA will retain the naming rights as the sponsor of the event, DKA will be provided with the \$20,000 sponsorship by AKA.

A formal contract has been signed by the DKA / AKANT this contract advises the obligations and responsibilities of the DKA AKANT and AKA in the hosting of the championship event

PAM ARNETT

National events Coordinator



General Overview Report

State Championships discussion:

Do we need to look at the clash of dates with some State Championships and also the closeness of them as well?

With the NT State championships then one week later the QLD States It was a long haul for some people and also a bit of a drain on the money pocket?

Is there too many classes?

CIK Overview

This year has seen the event grow in attendance numbers.

Special thanks

Many thanks to all that helped make the Australian Karting Association Nationals a great success. Also to all the hard working State /Club executive and the host club members with the running of their State Championship events

With events having as many as 16 classes (some oversubscribed) a huge effort is required to ensure these events run smoothly.

To AKA executive members, Leonie and Margaret (AKA National office staff) thank you for your support and assistance in 2010/2011 and I look forward to 2011/2012.

Regards
Pam Arnett



2011 NATIONAL OFFICIALS COORDINATOR'S REPORT

To Members of the AKA, NKC and Secretariat,

The last twelve months have again been a very busy time in the position as National Officials Coordinator. In this report, I was hoping to announce the release date of the 'Officials section' of CM:S, but, unfortunately, it has been delayed a little by some more important issues. The 'Officials section' specification has been written in collaboration with all of the State Officials Co-ordinators, so hopefully, when it is released, it will be exactly what is required.

Once again, I urge all Officials to take the time to "have a play" with the current training version of the CM:S, including the timing page, and become familiar with its content and how it all works. As we currently have many senior officials who are not 'computer savvy', the Officials section of CM:S is being set up so that race meetings can still be run exactly as they are now with all current paperwork remaining. The compilation of the Steward's Report will be able to be done within the system, by the system, or printed out and manually completed, then handed to the Race Secretary for data entry of endorsements and/or penalties etc.

The Officials Handbooks are currently being updated to include references to 'job descriptions' and 'upgrade requirements' for ALL AKA Officials positions, and when completed, will be available on the AKA website at www.karting.net.au. It will also contain an instruction manual on how to access and navigate the Officials section of CM:S.

You will have noticed that the AKA Manual is significantly thinner this year and much more user friendly. Work is continuing on some of the untouched chapters to re-organise them and make them easier to understand for all.

The 'on-line' version of the Officials Training program has been 'put on hold' until after the release of the Officials section of CM:S, as both programs will need to complement each other.

A new range of Officials clothing is currently being organised with new shirts designed, printed and made in Australia, consisting of ladies and men's polo shirts and dress shirts, both long and short sleeved with a choice of chest pockets or side waist pockets. When the printing designs are completed, I will endeavour to send them around to all of the co-ordinators for comment, prior to seeking approval from the NKC. The same company can also manufacture a range of jackets from light spray jackets to heavy parka's in complementing designs.

With in excess of 900 race meetings run throughout Australia each year, it takes a team of volunteers to officiate at each event. I take this opportunity to say thank you to all of the dedicated volunteer officials who freely give their time and experience to help run these race meetings, and especially those who accept appointments for State and National Championships. Your dedication and professional approach does not go un-noticed, and ensures that a very high standard of Officiating is continually maintained.

Yours in Karting,
Brian Sparrow
National Officials Co-ordinator.



2011 National Technical Coordinator Report

Firstly I would like to thank all the State Technical Officers for their support in my role as coordinator they have made the job a little easier for me with their advice and helping me to understand my role.

This year we have had again a demanding year with rule changes and technical changes that have been imposed on us by both the karter and industry. Each State Technical Officer has tried his best to both enforce these changes and still keep the karter happy as they are our customer and we need to recognise this.

During the year we have implemented or finalised the following:

- Engine and components have been updated and logged onto separate spread sheets

- New bar code seals have been purchased

- Update photos of tools that are for sale from the National office

Currently there are lists being compiled of both technical drawings and photos of all No-Go tools. A list of all Technical Officers and Scrutineers from each State is currently being compiled to ascertain the training requirements and possible upgrade for these officials.

I would also like to thank both Leonie and Margaret at the National Office for their input and help during this time, without them I would sometimes be in the wilderness. They are both remarkable in their jobs and the support that they have given me.

Thanks also to all the State Technical Officers that have travelled to both the National and State Championships to assist with the technical inspections at these events.

Les Allen
National Technical Coordinator
2011



National Track Safety Coordinator Report

THIS LAST PERIOD HAS BEEN TROUBLE FREE THE TRACK SIDE OF THINGS GOING ALONG WITHOUT ANY MAJOR PROBLEMS ARRISING. The Nationals at Cockburn have been run and won with I believe no serious incidents. My thanks to Mike Sully for his work with track safety at this venue.

With the advent of the state track inspector and the national events coordinator approving the nationals venue I believe any dispensation to the track density should either be addressed by the officials inspecting or else nominations should be cut off when the track density is reached, entries close early enough to allow this, otherwise why do we stipulate a track density.

This year the EMERALD KART CLUB submitted a plan for their new track in conjunction with the local council both are to be congratulated on the excellent set of drawings and relevant information supplied, the track committee has since approved their submission.

The track conference this year covered quite a few items the most controversial being the problems encountered by N.S.W. with the uncompromising approach to track inspections by the Police. The track committee have referred the matter to the A.K.A. lawyer for a legal opinion on our preamble section before we go making any major changes to the track section. A.K.A. TAS track inspector Steven Sims is to do some research into various types of L.E.D. lights to enable us to reword the warning light section to cover these types of lights.

As some may be aware I will not be standing for this position at the A.G.M. after twelve years in this job I feel it is time to make way for some new blood to take over. I am quite proud of the things that the committee and I have put in place during this time. I make no apologies to those I may have upset, my opinion has always been if you hold the Nationals then your venue must be in a pristine state in every respect as this is the ultimate event on our calendar and safety is paramount as this event will experience incidents not seen at normal meetings.

I would like to thank all members of the track committee for their support and commitment to the position and help over the time. I wish the incoming coordinator every success in this position and will offer any assistance he/she may need.

YOURS IN KARTING
MICK STOTT



2011 IKC REPORT

I firmly believe that the Stars of Karting Series has evolved into the National series that we had all hoped it would. It is now widely accepted as being the standard for National Championship events in Australia and has received universal acceptance among the key karting identities within Australia. The series would not be what it is without the support of the competitors and the teams and they are to be congratulated for their efforts as without them we would not have a series.

We have achieved so many key goals in 2011:

- Growth in all categories.
- The implemented phasing in of the new spec IAME KF barrel and head.
- Media coverage has been absolutely fantastic. Lee has done a great job and I am sure he will be presenting the key outcomes over the weekend. Some of these include:
 - Increased Domestic coverage.
 - Increased International coverage.
 - Increased print media coverage in competitor's local print media.
 - Driver profiles and coverage for all drivers not just the front three.
 - Radio coverage/adverts at every round.
- The support of the host clubs has been incredible. They have embraced the series and gone out of their way to help out in any way possible. Much appreciated. They have absolutely got behind the series and helped in every way possible.
- Clubs are now approaching us wanting to know how to get a round of the series which points towards the success of the series.

As you can see by the goals that we have achieved and the popularity of the CIK series Australian Karting is heading in a positive direction. I strongly believe that we have achieved much for the sport in general and have taken the publicity of our sport to a group of people that previously knew nothing about kart racing. If we are to grow the sport a key element in this is to attract new people that previously had not been exposed to kart racing (we also need to retain them in the sport but that is another issue). The challenge for the International Karting Committee is how we now continue to grow the series further as I believe that in four or five years time this will be the measure of success. It is not about simply maintaining these levels but continuing to grow.

The investment in the Stars of Karting Series has seen returns in advertising far above the level of initial input. Lee will expand on this at the AGM but the actual value is quite staggering.

As with any series there are always many people to thank (in no particular order):

- Lee Hanatschek - has performed well and above what we expected.
- Peter Galvin - always out there talking and doing some deal that leads to bigger and better things for the series.
- Greg Smith (Tony Kart Australia) - for investing in the series through his involvement with the Vortex KF3 engines.

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- Les May (Dunlop) - has lifted the presentation of the series with his tyre distribution trailer and impound area. He has worked hard at each round doing tyre scanning and has helped at every opportunity, including being a series sponsor.
 - Transwest Insurance - has once again shown great support for the series and your sponsorship is greatly appreciated.
 - Remo Luciani – for assisting in the smooth transition of the IAME upgrade kits for the KF1 engines.
 - Richard Erdmann (tech officer) - has spent many hours writing the technical regulations, which have been instrumental in ensuring an even playing field for all.
 - Bob Gallagher - has been an active member of the committee and has been involved at every round.
 - Chris Robinson – for leading the official's team at every event.
 - Kel Tresseder – for his valued input into the International Karting Committee
 - Les Allen – has been instrumental in lifting the bar with technical inspection throughout 2011. Many thanks.
 - Nicholas Rudzinski – has assisted the clubs in every respect ensuring that the CMS system runs smoothly with live timing available at the track and results uploaded after each event.

In early 2011 I had the opportunity to attend the FIA Conference Week, which included an Asia-Pacific Motor sport forum. This was a fantastic event and has provided Australia with many opportunities that we will see flowing through to the 2012 series. One of the key issues will be a resolution to the Zone structure in the region, which will allow inter-country competition in the region. Better communication within the region can only be good for the sport as a whole.

In 2011 Australia was appointed to the CIK/FIA commission, which I believe is in recognition of the hard work everyone has been doing to see the reintroduction of the KF and KZ categories into Australia. I have had input into the commission meetings via telephone hook-up and look forward to hopefully attending a commission meeting in the future.

Australia nominated Caitlin Wood as a nominee for a position on the grid to contest the 2011 CIK-FIA Karting Academy Trophy. Caitlin was accepted as a finalist and travelled overseas to participate in the selection process. Caitlin had a fantastic time and did Australia proud.

In closing thankyou to all who have supported CIK competition here in Australia in the past and also to everyone who will support the concept into the future. I would also like to especially thank my family for supporting me and all of the time that it involves.

Regards,



Craig Denton
CIK/FIA Commission Member
IKC Chairman